PACIFICA SERVICES INC.

Job Title: Design Manager ADA	**Job Type:** Direct Hire
Location: LAUSD – Los Angeles, CA	**Deadline to Apply**: June 7, 2022
Estimated Duration: Until 11/30/23	**Job Type:** e-mail jobs@pacificaservices.com

Roles and Responsibilities

- Plans, organizes, and directs the design activities for the School Upgrade Program and Accessibility Program. Functions as the lead design professional in the Design Department providing quality review, implementation of policy and procedures and interface and coordinates with the Division of State Architects (DSA).
- Manages, develops, and coordinates the District's design process for the Facilities Planning and Development Division to ensure that plans are within functional program, budgetary, environmental and legal requirements.
- Manages multiple projects through interaction with architects, consultants, and District personnel from project conception, through draft to final review, approval, and handoff to Project Execution.
- Oversees the building design process to ensure compliance with LAUSD's standards and guidelines for the District by working with design professionals and various District administrators to ensure that new and modernized structures meet both educational and building standards requirements.
- Establishes and follows a process to identify and select the architectural firm best suited for each project based on the firms' qualifications and ability to meet performance standards.
- Provides architects with clear and consistent direction with regard to goals and objectives, standards, site, schedule, and budget for each project.
- Establishes and follows an effective and efficient design review process to ensure that the design meets the overall goals and objectives for the project, provides maximum value for dollars budgeted, and are appropriate and enduring to meet the functional needs of the District, the local community, and the environment.
- Ensures that decisions are made in a timely manner.
- Ensures that all steps within the project are documented and that the documentation meets legal requirements.
- Reviews design changes submitted to ensure project remains within budget.
- Recommends architectural firm assignment from an established list of pre-qualified architectural firms.
- Coordinates with a host of professional staff who support the design function for the District.
- Develops continuing education opportunities, i.e., seminars and workshops, to learn and share-up-to-date information on working with architects and contractors.
- Coordinates project activities with other District organizational branches and departments such as the Office of the Environmental Health and Safety, A/E Design Services, Maintenance and Operations, School Occupancy Transitional Unit, Asbestos Technical Unit and Local Districts.
- Provides evaluation of architects and their consultants performance.
- Evaluates architect, engineer and other consultant fees.

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

- Reviews design quality for efficiency, completeness of submittals, compatibility with school's architectural character, established scope and compliance with LAUSD ADA design guidelines.
- Utilizes understanding and knowledge of construction document phase milestones and development of construction documents in an architectural firm setting.
- Utilizes understanding and knowledge of ADA guidelines and design principles.
- Performs other duties as assigned

Minimum Requirements

Required Experience:

- Minimum 7 years full time paid professional experience managing the facilities design, or the planning and coordination of capital projects that includes the overall design, contract administration, cost estimating, and scheduling activities
- 5 years of this experience must be with the design, planning and construction of educational facilities or similar public agencies

Required Education

- Graduation from a recognized college or university with a bachelor's degree in Architecture.

Required Licenses and Certificates

- A valid Certificate of Registration as an Architect by the California State Architectural Board or a valid CASp certificate by the Division of State Architects (DSA).

https://jobs.vivahr.com/7154-pacifica-services/22189-design-manager-ada

Apply For This Job

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MANDATORY COVID-19 VACCINATION POLICY

As an essential business, it is crucial for Pacifica Services employees to remain healthy in order for us to be able to provide our essential services to the public, particularly in response to the COVID-19 pandemic. In accordance with our mission and Pacifica Services duty to provide and maintain a workplace that is free of known hazards, we are adopting this policy to safeguard the health of our employees and their families; our client families and visitors; and the community at large from COVID-19, which may be reduced by vaccination. This policy will comply with all applicable laws and is based on guidance from the Centers for Disease Control and Prevention and local health authorities, as applicable. All employees are required to receive the COVID-19 vaccination, unless a reasonable accommodation related to a medical reason or sincerely-held religious beliefs or practices is approved.

For more information on our mandatory vaccination policy: Mandatory Covid-19 Vaccination Policy

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